# **VOLUNTEER POSITION DESCRIPTIONS**

## **GENERAL MANAGER:**

- Your role involves oversight of all functions performed in the cash cage.
- You are assisted directly by the Cash Cage Advisor.
- You monitor cashier pay-outs to patrons.
- You assume the Banker's role when he or she is out of the room on break.
- You oversee the counting of cash and chips at opening, shift change, and closing of the casino day.
- At the beginning of the casino day, you help the casino Games Manager with opening table games.
- You consult with the Advisor and casino Games Manager about any other issues, as required.

## **BANKER:**

- You control the main Cash Cage floats of chips and cash.
- You are assisted directly by Cash Cage Advisor.
- You are busiest during opening, volunteer shift changes, and closing of casino.
- You provide cash to cashiers as needed and redeem chips from cashiers as needed. You dispense casino chips to chip runners when table games need more chips, and you receive chips from chip runners when table games have a surplus of chips.
- You use a computer terminal for all transactions.
- You help monitor cashier payouts to patrons.

#### **CASHIER:**

- You redeem players' chips and make change (you do not sell chips).
- You will be required to follow defined pay out procedures that you will learn at the casino.
- You have your own float -- you do not share your cash/chip float with anybody.
- Cash-handling experience is an asset, but not necessary.
- The cashier's job requires concentration and accuracy.
- Casino chips are colour coded according to denomination. You may wish to choose another volunteer position if you are colour blind.

# **CHIP RUNNER:**

- You deliver casino chips to the casino table games.
- You should be able to physically transport casino chips (weighing up to 3 kg) to the table games.
- When delivering chips, you will always be accompanied to the table games by a casino security guard or a casino manager.
- Your other job is to verify the chip count at each table game when tables are opened or closed throughout the day.
- You use a very simple mini-computer to complete your transactions.
- You are not usually too busy except at the opening and closing of the casino day.

# **COUNT ROOM SUPERVISOR and COUNT ROOM RECORDER:**

- You work with the Count Room Advisor to keep records of the cash and chips in the count room.
- You use a computer terminal for all transactions.
- Computer skills are helpful.
- You don't handle cash.

### **COUNT ROOM STAFF:**

- You sort, count, verify and amalgamate cash from drop boxes.
- Two of these positions involve using money counting machines.
- You should be good working with your hands.